



2021-22 MJCS READY TO ACHIEVE PLAN

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Welcome to the 2021-22 school year! If you are a new family to our school, we hope you feel at home in our community that supports your student's learning. We have intentionally planned for this school year with your child's health and safety, along with that of our faculty and staff, at the forefront of our thinking.

Morris Jeff Community School offers an education that is a source of freedom and possibility for all students, permitting them to develop their talents fully, become contributing global citizens, and attain the foundation needed to excel at college, career, and beyond. In this COVID pandemic our mission comes alive in the hearts of our educators as we seek to meet the needs of every student and prepare them for their futures - in new and different ways.

Our goal is to provide the safest environment for students and educators so that we stay the course before us - with our students' learning and social-emotional health at the top of mind in every decision we make.

It is an honor to serve this community and we look forward to a strong school year, a strong partnership with our students and families, and a strong, united front to improve our work together.

Students at Morris Jeff will start school on August 3, as is published in our [2021-2022 Academic Calendar](#).

All students will attend school in-person. Note that as of this communication, the State of Louisiana has not modified any attendance requirements for students for the coming school year. **Attendance will be taken and recorded every day and students will be required to attend school regularly in any of the phases or chosen delivery methods.**

Morris Jeff has specific plans and procedures in the areas of safety and health, instruction and student support that are included in this document.

[ELEMENTARY SCHOOL](#)

[MIDDLE SCHOOL](#)

[HIGH SCHOOL](#)

[SCHOOL-WIDE OPERATIONAL RESTRICTIONS](#)

ELEMENTARY SCHOOL

The elementary school offers a high-quality, rigorous, tier 1 curriculum to students in Pre-K through Grade 5. We use these curricular and supplemental resources:

	ELA	MATH	SCIENCE	SOCIAL STUDIES
	International Baccalaureate Units of Inquiry			
Pre-K	Creative Curriculum Lexia Core 5 Reading	Eureka Math	Creative Curriculum	Creative Curriculum
K-2nd	Core Knowledge Language Arts Skills Units of Study in Opinion, Information, and Narrative Writing Lexia Core 5 Reading	Eureka Math Zearn	Mystery Science	LA Scope and Sequence Documents
3rd-5th	Wit and Wisdom Louisiana Guidebooks Newsela Lexia Core 5 Reading	Eureka Math Zearn	PhD Science Mystery Science	LA Scope and Sequence Documents

ORIENTATION

This year's "Back to School Night" is coming to the family's email so that it can be watched and read at a time and place convenient to the family.

In the same way as in the past, the first week of school will prepare your child and family to meet the expectations for learning by getting to know classmates, learning new procedures, and growing accustomed to the new school schedule.

KEY EXPECTATIONS

Despite the possibility of interruptions to in-person learning due to quarantines, we want to ensure students are regularly engaged in rigorous content.

What you can expect from our teachers:

- Teachers deliver instruction and administer on-going assessments to gauge understanding.
- Teachers track student engagement and issue participation grades accordingly for each core subject.
- Teachers update student progress in Powerschool at various points throughout the quarter.

- Teachers provide login information regarding online access to resources that are used in class and at home in the event of a quarantine.
- In the event of a quarantine, your child's teachers will provide instructions for learning expectations.

What we expect from students:

- Students will need to complete all required assignments and submit these as directed by their teacher.
- Students must understand that all assignments, quizzes, tests, and daily engagement will count toward his/her quarterly grade in each class.
- Students should always ask their teachers if they have any questions and/or concerns pertaining to the class, lesson, or assignment.

How can families help?

- Ensure that your child is attending school daily and on time.
- Ensure that your child is completing all homework assignments (and submitting required assignments if on quarantine).
- Monitor your child's progress via parent-teacher conferences and Powerschool.
- Ask your child daily about what they are learning and monitor your child's work progress and check your child's grades regularly through Powerschool.
- Encourage your child to reach out to their teacher if they have any questions or concerns or need any extra help!

MIDDLE SCHOOL

The Middle School (Grades 6-8) will offer a high-quality, rigorous, tier 1 curriculum to students in all grade levels. Below please find the curricular and supplemental resources that will be utilized this school year.

ELA	MATH	SCIENCE	SOCIAL STUDIES
Wit and Wisdom Guidebooks	Eureka Math Springboard	IQWST	DBQ

KEY EXPECTATIONS

Despite the possibility of interruptions to in-person learning due to quarantines, we want to ensure students are engaged in rigorous content.

What you can expect from our teachers:

- Teachers deliver instruction and administer on-going assessments to gauge understanding.
- Teachers will deliver instruction in person and will often post assignments in Google Classroom as well.
- Teachers will track attendance each class period, student engagement, and issue Study Skills grades accordingly for each subject.
- Teachers will post grades for assignments and assessments within two weeks of the assignment/assessment being due on Powerschool.
- In the event of a quarantine, your child's teachers will provide instructions for learning expectations.

What we expect from students:

- Students should attend school daily and on time. In the event of an absence, students should email teachers directly to get missed work.
- Students will need to participate fully in lessons, complete all required assignments, and submit all work.
- Students should complete all lessons by the end of the school day in the event of a teacher's absence.
- Students understand that they will be graded in accordance with the Middle School Assessment Policy, meaning they will earn an IB Year to Date grade (Summatives) and a Study Skills grade (Behavior/Participation, Homework, Classwork, Quizzes) each quarter for each subject.
- If a student has any questions and/or concerns pertaining to the class, lesson, or assignment outside of class time, they should always speak with their teacher.

How can families help?

- Ensure that your child is attending school daily and on time.
- Ensure that your child is completing all homework assignments (and submitting required assignments if on quarantine)
- Monitor your child's progress via parent-teacher conferences and Powerschool
- Encourage your child to reach out to their teacher if they have any questions or concerns or need any extra help!
- Ask your child daily about what they are learning and monitor your child's work progress and check your child's grades regularly through Powerschool.

HIGH SCHOOL

Welcome to our newest high school Pelicans in ninth grade, welcome returning students in our fabulous Sophomore class and phenomenal Junior class, and a special welcome to the Class of 2022!

ORIENTATION SCHEDULE

Day	Student orientation group	
Tuesday, August 3	ORIENTATION 9th and 10th graders	No school for grades 11 & 12
Wednesday, August 4	ORIENTATION 11th and 12th graders	No school for grades 9 & 10
Thursday, August 5	SCHEDULE DAY FOR ALL STUDENTS	No classes held
Friday, August 6	FIRST DAY OF CLASSES - ALL STUDENTS	

COURSE OFFERINGS

High school course offerings can be found [here](#).

STUDENT SCHEDULES

High school student schedules reflect a 4 X 4 block schedule, with students attending 4 classes on “A” days and 4 classes on “B” days.

PLEASE NOTE: Attendance is taken in EACH high school course and Advisory. State law requires students to be present no less than for a minimum of 7,515 minutes to earn credit in a high school course. Students MUST prioritize regular attendance during the school day in order to pass classes and progress toward graduation.

KEY EXPECTATIONS

Despite the possibility of interruptions to in-person learning due to quarantines, we want to ensure students are engaged in rigorous content.

What you can expect from our teachers:

- Teachers deliver instruction and administer on-going assessments to gauge understanding.
- Teachers will deliver instruction in person and will often post assignments in Google Classroom as well.
- Teachers will track attendance each class period as well as student engagement and participation.
- Teachers will post grades for assignments and assessments within two weeks of the assignment/assessment being due on Powerschool.
- In the event of a quarantine, your child’s teachers will provide instructions for learning expectations.

What we expect from students:

- Students should attend school daily and on time. In the event of an absence, students should email teachers directly to get missed work.
- Students will need to participate fully in lessons, complete all required assignments, and submit all work.

- Students should complete all lessons by the end of the school day in the event of a teacher's absence.
- Students understand that they will be graded in accordance with the High School Assessment Policy.
- If a student has any questions and/or concerns pertaining to the class, lesson, or assignment outside of class time, they should always speak with their teacher.

How can families help?

- Ensure that your child is attending school daily and on time.
- Ensure that your child is completing all homework assignments (and submitting required assignments if on quarantine)
- Monitor your child's progress via parent-teacher conferences and Powerschool
- Encourage your child to reach out to their teacher if they have any questions or concerns or need any extra help!
- Ask your child daily about what they are learning and monitor your child's work progress and check your child's grades regularly through Powerschool.

SCHOOL-WIDE OPERATIONAL RESTRICTIONS

Maximum school bus capacity - 100%

No use of a cafeteria or gym for assemblies or meals for more than 25 people.

SAFETY AND HEALTH

Cleaning and Hygiene:

Morris Jeff Community School contracts with Jani-King for all school facility cleaning, disinfecting, and sanitizing. The school has operations managers at both sites who are responsible for the protocols for all processes for ensuring the facilities are safe and healthy for students and staff.

Grouping Students:

- Students in grades PK-5 are grouped in static groups (students remain with the same groups all day every day)
- Students in grades 6-12 may change classes as long as they remain 3 feet apart from one another and wear masks/face coverings correctly.
- Groups are separated outdoors but do not require a physical barrier
- Limit crowding at entry and exit points: maintain maximum group size of 25 and physical distance recommendations

Practicing Prevention:

- High-touch surfaces are cleaned multiple times throughout the day, including bathrooms.
- Handwashing/hand sanitizing at arrival, at least every two hours, before and after eating, before and after using outdoor equipment, and at the exit.
 - Lopez Campus: Handwashing stations are located in ALL classrooms, as well as restrooms, locker rooms, and the cafeteria. Hand sanitizing stations are located throughout the building in all hallways and common areas. Teachers also have hand sanitizer in their classrooms.
 - 28/Esplanade Campus - Handwashing stations are located in restrooms, locker rooms, and the cafeteria. Hand sanitizing stations are located throughout the building in all hallways and common areas. Teachers also have hand sanitizer in their classrooms.
 - Clark Campus: Handwashing stations are located at both ends of each hallway, in the counselor's suite, science labs, as well as restrooms, locker rooms, and the cafeteria. Hand sanitizing stations are located throughout the building in all hallways and common areas. Teachers also have hand sanitizer in their classrooms.
- Adults and students wear face coverings at all times to the maximum extent possible
- Individuals with severe breathing difficulties should not wear face coverings.
- Students should bring their own masks daily. The school will have disposable masks for students who do not bring theirs.
- [COVID-19 signs](#) will be displayed in highly visible places to promote everyday protective measures and describe how to stop the spread of germs, such as properly washing hands and properly wearing a face covering.
- Students should **not** share materials - at any level.

Monitoring Symptoms:

- Parents should ensure their child(ren) are healthy, fever-free, and show no symptoms of illness each morning before sending them to school.
- Any sick students or staff are required to stay home (regardless of the illness).
- Students and staff who are COVID-19 positive must stay at home until deemed non-infectious by a doctor.
- The nurse's office at all campuses will serve as an isolation area for sick students. This room will be cleaned and disinfected after the sick student has gone home.

TRANSPORTATION

The school provides yellow school buses to all students. Morris Jeff contracts with Apple Transportation.

- Students will sit in assigned seats.
- Students must wear masks or face coverings correctly at all times on buses.

Intensified Cleaning Measures for School Buses:

- High-touch surfaces such as; seats (front, back, and sitting area) and handrails are cleaned after each group's use or before a new route has started.
- All school buses are fully cleaned at least once per day

Practicing Prevention:

- Buses have a consistently replenishing supply of extra face coverings for student riders who come to school without one and a supply of hand sanitizer for students as they board the bus.
- To increase airflow, windows should be open to the maximum extent possible.
- Allowable times to close windows are during rain events or days of high heat.

ADDITIONAL OPERATING AND SAFETY CONSIDERATIONS

Carpool:

We encourage parents to carpool as much as possible and to refrain from walking their child up to the door of the school due to the need to be physically distanced from one another.

Visitors:

- Essential Visitors to School Facilities - Essential visitors are individuals who must enter schools or early learning centers in order to conduct visits in accordance with Louisiana law or policy. Essential visitors include, but are not limited to individuals who:
 - conduct CLASS® observations;
 - observe teacher candidates as part of the teacher preparation quality rating system;
 - provide essential supports and services including, but not limited to, early intervention services, special education services, or mental health consultation
- Essential visitors must comply with the minimum health and safety standards

Water:

Students will be asked to bring their own water bottle. Water fountains are only accessible for filling water bottles.

Child Nutrition:

- Students will eat lunch in their classrooms or outside on a rotating basis.
- Meals may be delivered to the classroom.

Recess/Outdoor Breaks:

- Elementary students must remain in static groups for recess/breaks and continue to wear their masks at recess
- Students must wash their hands before going outside and after re-entering the building.
- Teachers will also provide opportunities for stretching and movement as much as possible within the static groups throughout the day.

Arrival:

- School hours for PK - 5th graders are 8:00 am - 3:15 pm. Students arriving after 8:00 will be marked tardy.
 - Buses will begin dropping off students and unloading at 7:35.
 - Carpool will begin unloading at 7:40.
 - Parents who walk their students to the school will say goodbye to him/her upon seeing a staff member at his/her entrance to alleviate the potential for crowding.
- School hours for 6th - 12th graders are 7:45 am - 3:30 pm. Students arriving after 7:45 will be marked tardy.
 - Buses will begin dropping off students and unloading at 7:35.
 - Carpool will begin unloading at 7:35.
- Only students and staff will be allowed to enter the building, except for essential visitors noted above.

Dismissal:

Minimize the number of students exiting the building per entrance

After School Programming:

- The school will operate an after-school program for grades PK-8 that consists of art classes, tutoring, sports, and clubs.
- High school students may participate in sports, clubs, tutoring, and credit recovery after school.